

1 BY-LAWS
2 OF
3 THE WEST VIRGINIA SOCIETY
4 OF THE
5 SONS OF THE AMERICAN REVOLUTION
6

7 **ARTICLE I – DUTIES OF OFFICERS**

8 Section 1. PRESIDENT. The President, or in his absence, one of the Vice Presidents, or in
9 the absence of all of the above, a chairman pro tempore, shall preside at all meetings of the
10 Society and the Board of management, and have a casting vote. He shall exercise the usual
11 functions of a presiding officer, and shall enforce a strict observance of the Constitution and By-
12 Laws, and of the regulations and rules of the Society; and shall appoint such committees, not
13 otherwise provided for, as he may deem necessary for the government of the society, members
14 of which shall be approved by the Board of Management, or by the Executive Committee of
15 said Board.

16 Section 2. VICE PRESIDENTS. The Vice Presidents shall perform the duties such as
17 usually appertain to their offices and such additional duties as the President may, in writing,
18 request of them. The Second Vice President shall care for the flags, staffs, stands, tassels and
19 any other material associated with the flag set of the West Virginia Society and he is
20 responsible for their presence and display at each State Meeting.

21 Section 3. SECRETARY.

22 (a) The Secretary shall conduct the general correspondence of the Society and such
23 other matters as may be directed by the Society. He shall have charge of the records
24 of the society, and, together with the presiding officer, shall certify all acts of the
25 Society.

26 (b) He shall keep fair and accurate records of all the proceedings and orders of the
27 Society, and shall give notice to the several officers of all votes, orders, resolves and
28 proceedings of the Society affecting them of appertaining to their respective duties.

29 (c) He shall notify all members of their election, and shall, under the direction of the
30 President or Vice President, give due notice of the time and place of all meetings of
31 the Society, and attend the same.

32 (d) The Secretary shall be allowed reasonable expenses for the conduct of the work of
33 his office, and shall receive annually as personal compensation, the amount of One
34 Hundred Dollard (\$100.00), payable on January 1 of each year.

35 Section 4. TREASURER

36 (a) The Treasurer shall collect and keep the funds and securities of the Society. They
37 shall be deposited in a bank approved by the Board of Management, and shall be
38 placed to the credit of the West Virginia Society of the Sons of the American
39 Revolution; and shall be drawn thence on the check of the Treasurer upon properly
40 approved vouchers for the purposes of the Society only. Out of these funds he shall
41 pay only such sums as may be ordered by the Society or by the Board of
42 Management.

43 (b) He shall keep a true account of his receipts and payments and at each annual
44 meeting render the same to the Society, when a committee shall be appointed to
45 audit his accounts. He shall provide, thru the Board of Management, a yearly,
46 January 1-December 31, accounting of his receipts and payments, at its first meeting
47 after December 31.

48 Section 5. REGISTRAR. The Registrar shall keep a roll of the members, and in his hands
49 shall be lodged all the proofs of membership, qualifications, and all the historical and
50 genealogical papers, manuscripts or other, of which the Society may become possessed and
51 under the direction of the Board of Management, shall keep copies of such similar documents
52 as the owners thereof may not be willing to leave permanently in the keeping of the Society.
53 He shall verify all statements of the revolutionary services of ancestors that may be made in the
54 application for membership, and make report to the Board of Management within 30 days after
55 receipt of an application for membership and shall assist any member of the Society who may
56 appeal to him for assistance in the preparation of application papers for membership in the
57 Society; and perform such other duties as may appertain to his office.

58 Section 6. HISTORIAN

59 (a) The Historian shall keep the records of the historical and commemorative meetings
60 of the Society, and shall supervise the preparation and printing of all its historical
61 publications, other than those of the membership rolls.

62 (b) He shall submit at each annual meeting a list of the members who may have died
63 during the year, accompanied by biographical memoirs.

64 (c) He shall submit at each annual meeting a written historical report of the Society
65 during the preceding calendar year. The report shall be included in the Secretary's
66 records of the Society.

67 (d) He shall acquire a history of each Chapter, its name of origin and its chronology of
68 events, and maintain them in an organized file of history.

69 Section 7. CHANCELLOR. The Chancellor shall be an attorney-at-law and it shall be his
70 duty to give opinions on all legal matters affecting the West Virginia society when such
71 questions are referred to him by the proper officers or by the Board of Management.

72 Section 8. CHAPLAIN. The Chaplain shall open and close all meetings of the West
73 Virginia society with services usual and proper for such occasions.

74 **ARTICLE II – DUTIES OF THE BOARD OF MANAGEMENT**

75 Section 1. The Board of Management of the West Virginia Society shall have full
76 direction, management and control of the property and affairs of the Society and shall be
77 responsible for the promotion of its objects. To this end, the Board shall possess and exercise
78 whatever power and authority shall be required, including the power to adopt bylaws for the
79 Society not inconsistent with the Constitution and to alter and amend the same; no part of the
80 Constitution shall conflict with the provisions of the National Society.

81 Section 2. the Board of Management shall have power, after due hearing, to expel or
82 discipline any member of the West Virginia Society, against whom charges, in writing, have
83 been preferred by either a chapter or by three members of the society, an in like manner, upon
84 discovery that a member was not eligible at the time of his election. The member aggrieved by
85 any such action shall have the right to appeal to the next annual meeting.

86 **ARTICLE III – DUTIES OF COMMITTEES**

87 Section 1. The Executive Committee shall, in the interim between meetings of the Board
88 of Management, attend to all current business of the Society, subject to its actions being
89 reported and approved at the next succeeding meeting of the Board of Management.

90 Section 2. The Credentials Committee shall pass upon and certify the qualifications of
91 the various delegates at any meeting of the society, and upon completion of the roll call at any
92 such meeting shall announce the delegate strength of each Chapter, the number of delegates-
93 at-large present, the potential number of votes, and the number required for a majority vote.

94 Section 3. The activities of the several committees in the discharge of their official
95 duties during the year shall be reported by the chairman of the respective committees. All
96 committees shall make reports at the annual meeting of the Society in writing, and which shall
97 be placed in the hands of the Secretary not later than March 31st of each year.

98 **ARTICLE IV – CHAPTERS**

99 Section 1. Each chapter shall submit to the annual meeting of the West Virginia Society,
100 a report setting forth by name, the additions, transfers, and deaths, and any other changes in
101 membership, the progress the chapter has made during the year, together with a financial
102 statement and such other matters as may be required by the Board of Management.

103 Section 2. Prior to the convening of any annual or special meeting of the Society, the
104 names of the delegates to which each chapter is entitled, and to which the members-at-large
105 are entitled, shall be registered with the Secretary.

106 Section 3. Chapters are not permitted to drop members by resignation, but 2/3 vote of
107 members at a chapter meeting, and/or the board of Management, may drop a member for
108 non-payment of dues. Upon request of a Chapter to drop a member or members, all dues may
109 be adjusted at the time the request is made. The West Virginia society will hold the Chapter
110 liable for the total amount of dues in arrears until adjusted by the Board of Management.
111 Members-at-large, when dropped by the Society, will be liable until all dues have been
112 adjusted.

113 **ARTICLE V – FEES AND DUES**

114 Section 1. Each applicant for membership shall pay the West Virginia society a fee
115 which shall include the application fee prescribed by the National society and \$5.00. Other fees
116 may be required such as yearly dues for National, State, and Chapter.

117 Section 2. Each member of the West Virginia society shall pay annual dues, the amount
118 of which shall include the annual dues prescribed by the National Society, dues of \$6.00 to the
119 West Virginia Society, and such dues as may be established by the Chapter of affiliation.
120 Members-at-large shall pay the West Virginia Society Annual dues of \$14.00 and such dues as
121 may be prescribed by the National Society.

122 Section 3. The fee for a certificate of membership shall be as prescribed by the National
123 Society.

124 Section 4. A former member desiring reinstatement shall pay the current National dues
125 plus the current State and Chapter fees.

126 Section 5. Each applicant for a supplemental membership shall pay to the West Virginia
127 Society a fee which shall include that specified by the National Society.

128 Section 6. The West Virginia Society will provide payment of National dues, West
129 Virginia State dues, for the lifetime of the member who gives \$300.00 to the West Virginia
130 S.A.R. Endowment Fund, provided however that no new lifetime members shall be accepted
131 after October 1, 2010.

132

ARTICLE VI – DISPLAY OF THE FLAG

133 Section 1. It shall be the duty of the West Virginia Society, and all Chapters under its
134 jurisdiction, to properly display the National Standard of the United States at all meetings and
135 to repeat, at the beginning of each meeting, the Pledge of Allegiance: “I pledge allegiance to
136 the flag of the United States of America, and to the Republic for which it stands, one Nation
137 under god, indivisible, with liberty and justice for all.”

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ARTICLE VII – ANNUAL MEETING FINANCES

139 Section 1. The West Virginia society shall give assistance to the Host chapter for the
140 Annual Meeting of the Society, for the payment of proper expenses in excess of amounts
141 collected by the Chapter to defray meeting expenses. The maximum amount of such financial
142 assistance shall be \$200.00

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ARTICLE VIII – AMENDMENTS

144 Section 1. these by-Laws may be amended by the vote of two-thirds (2/3) of the
145 delegates present and voting at any meeting of the Society, or of the members at any meeting
146 of the Board of Management, ten days notice thereof having been given in writing, by mail
147 addressed to each chapter President and to each member of the Board of Management,
148 enclosing a copy of the proposed amendment.