



36 chapter shall constitute a Chapter Committee on Membership, and approval by them shall be  
37 approval by the Chapter.

38 Section 2. The application for membership shall set forth the name, occupation and  
39 residence of the applicant, his line of descent, and the name, residence and services of the  
40 ancestor or ancestors in the Revolution from whom he derives eligibility, shall be executed in  
41 duplicate upon the form prescribed by the National Society of the Sons of the American  
42 Revolution and shall bear the oath or affirmation of the applicant that the statements therein  
43 contained are true to the best of his knowledge or belief. Every application shall be endorsed  
44 by at least two members of the West Virginia Society of the Sons of the American Revolution  
45 and be approved by both the State Registrar and the Registrar General of the National Society  
46 before the applicant shall be elected to membership.

47 Section 3. If any applicant is deemed by a chapter, or State Committee on Membership,  
48 to be not personally acceptable to the Society, his application shall be referred to the Chapter  
49 of State Board of Management for its decision, which shall be by written ballot, three-fourths  
50 (3/4) being required to elect.

51 Section 4. Any man above the age of eighteen years residing outside the State of West  
52 Virginia may, by original application, be elected to membership in the West Virginia Society of  
53 the Sons of the American Revolution, subject to the same qualifications as to eligibility  
54 prescribed by this Constitution for residents of West Virginia.

55 Section 5. A member in good standing, upon his written application, shall be given by  
56 the Secretary a demit or letter of transfer to any other Society of the Sons of the American  
57 Revolution without payment of any fee for the demit. He may resume active membership by  
58 advising the State Secretary and remitting a fee for reinstatement and the current annual dues.

59 Section 6. A member of any other State society, in good standing, may transfer to and  
60 become a member of the West Virginia Society of the Sons of the American Revolution, or may  
61 be permitted to hold dual Membership therein, without fee, upon written application and the  
62 presentation of proper evidence of such membership. No dues shall be charged for the year in  
63 which such transfer is received or Dual Membership is granted, provided such State and  
64 National dues have already been paid to the transferring Society and the prescribed dues have  
65 been paid to the National Society. Thereafter, such member shall pay to the West Virginia  
66 Society the annual dues assessed by said Society.

67 Section 7. Members of the Children of the American Revolution and Children of the  
68 Revolution on reaching the age of eighteen years and being otherwise eligible may be elected  
69 members upon proof of their membership in either of said organizations and approval by the  
70 State Registrar and the Registrar General of the National Society.

71 Section 8. The membership, for the purpose of determining the right to vote at any  
72 annual of special meeting, shall be classified as chapter members or members at large. Chapter  
73 members shall include persons who are members of the chapter. Members at large shall  
74 include all other persons who are members of the West Virginia society of the Sons of the  
75 American Revolution.

76 Section 9. Any man eligible under the Constitution to membership in the Society may,  
77 by a vote of two-thirds of the members present at a regular meeting, be elected an Honorary  
78 Member, provided that he shall have been recommended for Honorary Membership by the  
79 Board of Management and notice thereof shall have been given members with the notice of the  
80 meeting. Honorary members shall pay no initiation fee of dues and shall not hold office or  
81 vote.

82 Section 10. The official designation of a member shall be Compatriot.

83 Section 11. A Life Active Membership may be provided by the State Society.

84 **ARTICLE IV – OFFICERS**

85 Section 1. The officers of the West Virginia Society of the Sons of the American  
86 Revolution shall be a President, a Vice-President, a secretary, a Treasurer, a Registrar, a  
87 Chaplain, a Chancellor, and a Historian, all of whom shall be elected at the annual meeting and  
88 shall hold office for one year and until their successors have been elected and qualified. The  
89 First Vice-President shall not be elected from the same chapter as the President.

90 Section 2. The offices of Secretary and Treasurer, Secretary and Registrar, or Treasurer  
91 and Registrar, may be combined and held by the same person. No person shall be eligible to  
92 serve as President of the West Virginia Society for consecutive terms, either full or partial,  
93 aggregating more than two years. A person having served as president for two years shall be  
94 ineligible for election to that office for a period of one year.

95 **ARTICLE V – BOARD OF MANAGEMENT**

96 Section 1. the Board of Management of the West Virginia Society of the Sons of the  
97 American Revolution shall be composed of all of the current State Officers, the National  
98 Trustee, the current Presidents of the various Chapters, all living Past Presidents of the State  
99 Society, all living Presidents-General of the National Society whose primary membership is in  
100 the West Virginia Society and six members of the West Virginia Society of the Sons of the  
101 American Revolution, two of whom shall be elected at each annual meeting for a term of three  
102 years and until their successors have been elected and qualified. The President shall be the  
103 Chairman of the Board, and the Secretary the Secretary thereof. Five members of the Board  
104 shall constitute a quorum for the transaction of any business.

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**ARTICLE VI – COMMITTEES**

Section 1. The President and one of the Vice Presidents designated by the President, the Secretary, the Treasurer, and the Registrar, and two members of the Board of Management designated by the President, if required to make five members shall constitute the Executive Committee, which, in the interim between meetings of the Board of Management, shall attend to all current business, subject to its action being reported and approved at the next succeeding meeting of the board. The president shall be the chairman of the committee and the Secretary the secretary thereof. A majority of the members shall constitute a quorum for the transaction of any business.

Section 2. The Credentials Committee shall be composed of the State Secretary, who shall serve as chairman, and two other members appointed by the President.

Section 3. The President may appoint such other committees as he deems desirable from time to time.

**ARTICLE VII – VACANCIES**

Section 1. Vacancy in office, other than the President, by reason of resignation, death, moving to another state of cause, shall be filled by appointment by the President, subject to the approval of the Board of Management at its next meeting.

Section 2. In case of a vacancy in the office of President, the First Vice-President automatically becomes President for the unexpired term and the Second Vice-President automatically becomes First Vice President for the unexpired term.

**ARTICLE VIII – CHAPTERS**

Section 1. In furtherance of the objects of the Society it shall be the duty of the Board of Management to encourage the formation of chapters throughout the jurisdiction. Upon the petition of ten or more members residing in the same locality, the Board may, at its discretion, authorize the formation of a Chapter to be known as the \_\_\_\_\_ CHAPTER OF THE WEST VIRGINIA SOCIETY OF THE SONS OF THE AMERICAN REVOLUTION and fix its jurisdiction. Such chapters may adopt a constitution and by-laws not in conflict with the Constitution and By-Laws of the State Society. A copy of the constitution and by-laws so adopted and all amendments which at any time may be made thereof shall be filed with the Secretary of the State Society. Any person who shall be suspended, expelled or in any way lose his membership in The West Virginia Society of the Sons of the American Revolution shall thereupon cease to be a member of the chapter to which he may belong.

137 Section 3. A Chapter shall hold a minimum of four meetings each year, one of which  
138 shall be designated as the Annual Meeting for the election of officers. Any chapter may be  
139 adjudged by the Board of Management as having forfeited its chapter for any one or more of  
140 the following reasons: 1.) Failure to hold four meetings in any year; 2.) Lack of participation in  
141 West Virginia Society events or activities; 3.) Failure to make return of and pay over monies due  
142 to the West Virginia Society; Failure to make report to the State Secretary as required under  
143 Section 6. Of this Article; 5.) Lack of membership enhancement activity; 6.) Misuse of funds;  
144 Inability of a Chapter to grow or function adjudged due to its internal structure; and 8.) Any  
145 other supported evidence that the Chapter is not conforming to the objects and spirit of the  
146 West Virginia Society.

147 Section 4. Upon forfeiture of the charter of any chapter, all documents, books, moneys,  
148 and other properties belonging to and in possession of the chapter shall be delivered over to  
149 the West Virginia Society of the Sons of the American Revolution to be taken and held until  
150 such chapter has been reinstated, provided, however, that if the chapter has not been  
151 reinstated within a period of two years, all such property shall become the property of the  
152 State Society and may be disposed of as the Board of Management shall deem wise and  
153 expedient.

154 Section 5. Prior to the convening of the annual meeting of the State Society, each  
155 chapter shall nominate as delegates to the National Congress, one member in good standing for  
156 each fifty chapter members, or part thereof, and shall duly certify such names to the State  
157 Secretary. In the event that any chapter fails to make and timely certify such nominations, it  
158 shall then be the duty of the delegates at the annual meeting and/or Board of Management, to  
159 fill the quota of delegates to the National Congress from the list of nominees and from other  
160 members in good standing.

161 Section 6. All chapters shall make such reports to the State Secretary as may from time  
162 to time be called for, and shall submit on or before March 20<sup>th</sup> of each year a report setting  
163 forth by name, the additions, transfer and deaths of its membership, a statement of the  
164 amounts paid to the Treasurer of the State Society, and such other matters as may be required  
165 by the Board of Management.

166 Section 7. The State President may appoint in any county in which no chapter exists a  
167 County Chairman to promote the growth of membership in that county and to organize a  
168 Chapter in such county.

#### 169 **ARTICLE IX – MEETINGS**

170 Section 1. the Annual Meeting of the Society shall be held on the fourth Saturday in  
171 April at whatever place and hour shall be designated by the State Board of Management,

172 provided, however, that the Board of Management may fix the date for any Annual Meeting  
173 not more than thirty days prior to or thirty days after said date. Special meetings of the Society  
174 may be called at any time and place by the State President or the State Board of Management,  
175 five days written notice of all special meetings and ten days written notice of the annual  
176 meeting being mailed by the State Secretary to all members of the Society. Ten members of  
177 the Society shall constitute a quorum for the transaction of business at any regular or special  
178 meeting of the Society, provided however that not less than three chapters shall be  
179 represented.

180 Section 2. The order of business at the annual meeting shall be as follows:

- 181 1. Calling the meeting to order by the President.
- 182 2. Invocation by the Chaplain.
- 183 3. Song – Star Spangled Banner or Pledge of Allegiance.
- 184 4. SAR Opening Pledge
- 185 5. Roll call of delegates.
- 186 6. Reading of minutes of last annual of special meeting(s).
- 187 7. Appointment of Session Committees.
- 188 8. Reports of Officers.
- 189 9. Report of National Trustee.
- 190 10. Report of Standing Committees.
- 191 11. Report of Special Committees.
- 192 12. Old or unfinished business.
- 193 13. New business.
- 194 14. President’s address.
- 195 15. Election of State Society Officers, National Trustee, the Delegate-at-large, two  
196 members of the Board of Management, and delegates to the Annual congress.
- 197 16. SAR Closing Pledge
- 198 17. Adjournment.

199 Section 3. Special meetings may be called at any time by the President and shall be  
200 called by him when directed by the Board of Management, or upon written request of three  
201 chapters, properly signed by their officers, of similar request of twenty-five members at large.  
202 Ten days previous notice of the time and place of such meetings and the business to be  
203 transacted shall be mailed to the several chapters and to all members at large. No business not  
204 set forth in the notice shall be transacted at any special meeting.

205 Section 4. The right to vote at any annual meeting or special meeting shall be limited to  
206 the delegates in good standing in attendance. Each chapter shall be entitled to one delegate  
207 for every twenty-five members or fraction thereof. The members at large shall be entitled to  
208 one delegate for every twenty-five or fraction of their number. All officers and former  
209 Presidents of the West Virginia Society or the Sons of the American Revolution and the  
210 President or Vice President of each Chapter shall be delegates-at-large. Prior to the convening  
211 of any annual or special meeting, the names of the delegates to which each chapter is entitled,  
212 and the delegates to which the members-at-large are entitled shall be registered with the State  
213 Secretary. It shall be the duty of the Secretary, from the names so registered, to prepare the  
214 official roll of delegates. No delegate may represent more than one chapter or any chapter of  
215 which he is not a member.

216 Section 5. The Board of Management shall hold two regular meetings each year. The  
217 first shall be held during the months of September or October of each year, and the second  
218 shall be held not less than two weeks before the annual meeting of the Society. Special  
219 meetings may be called at any time by the President, or shall be called by the Secretary upon  
220 written request of five members of the Board. The hour and place of such meetings shall be  
221 determined by the President.

222 **ARTICLE X – NOMINATIONS**

223 Section 1. The Board of Management, at its regular meeting held not less than two  
224 weeks before the annual meeting, shall make nominations of officers of the Society for the  
225 ensuing year, which nominations shall be mailed to all members of the Society as a part of the  
226 notice of the annual meeting, at least ten days before the meeting. Other nominations may be  
227 made, but only by written notice signed by ten members of the Society from three or more  
228 chapters. If any nominee shall be unable or refuse to serve, or shall be found to be ineligible,  
229 nominations to fill the office shall be made from the floor of the annual meeting, and said  
230 nominees, if more than one is nominated for an office, shall be balloted upon separately by  
231 written ballot until one received a majority of the votes cast.

232 Section 2. The Board of Management shall nominate a National Trustee and Delegate-  
233 at-Large to the National Congress, and upon election, the Secretary shall certify the name of  
234 such National Trustee to the ensuing Annual Congress of the National Society.

235 **ARTICLE XI – FEES AND DUES**

236 Section 1. Each application for membership in this Society shall be accompanied by an  
237 initiation fee and dues in the amounts stated in the By-Laws.

238 Section 2. The following male applicants, provided they are eligible and acceptable to  
239 membership under the Constitution of this Society, shall be exempt from the payment of an  
240 initiation fee, but shall pay the prescribed fee for his certificate of membership and the annual  
241 dues as provided in the By-laws.

242 (a) A son of a member of the Society, or the National Society of the Daughters of the  
243 American Revolution, who, at the time of such son's application is in good standing;  
244 or, if deceased, was at the time of his or her death, in good standing in such  
245 societies; if elected to membership before attaining the age of twenty-five years.

246 (b) A male member of the National Societies of the Children of the American  
247 Revolution, the Children of the Revolution, or the Washington Guards, who, not  
248 later than one year after his twenty-first birthday, presents a valid transfer card to  
249 the Society.

250 (c) A member of the General Society of the Sons of the Revolution, who, at the time of  
251 application for membership, is in good standing in such society.

252 Section 3. Any member on active military shall be exempt from payment of annual dues  
253 as long as such dues are exempted by the National Society, and/or are paid by the Chapter.

254 Section 4. All membership dues shall be based on the calendar year and shall be  
255 payable on the first day of January of each year. Each Chapter shall collect such dues and remit  
256 the State and National dues to the State Treasurer not later than March 20<sup>th</sup> of the current  
257 year. All other fees collected in relation to the business of the Society shall be paid to the State  
258 Treasurer at the time of the transaction.

259 Section 5. Any member who has been suspended for non-payment of dues of who has  
260 resigned from membership in the Society, may be reinstated upon written application and  
261 payment of such sum as shall be fixed by the Board of Management, and the reinstatement fee  
262 due the National Society. If, in the opinion of the chapter committee or state committee on  
263 membership, the applicant for reinstatement is not personally acceptable to the society, the

264 application shall be referred to the State Board of Management for its decision, which shall be  
265 by written ballot, three-fourths vote being required to elect.

266 Section 6. The annual dues of chapter members shall be paid to the Chapter Treasurer  
267 and the annual dues of the members-at-large shall be paid to the State Treasurer. A final  
268 settlement for each and every member enrolled and not previously accounted for shall be  
269 made by the State treasurer not later than March 20<sup>th</sup> of each year.

270 Section 7. Any member whose dues shall remain in arrears for three months after  
271 written notice has been given him may be dropped from the roll of membership by a two-thirds  
272 vote of the members present at a Chapter Meeting and/or the Board of Management.

273 Section 8. Upon the transfer of a member-at-large to a chapter, the State Society shall  
274 be entitled to the current year's dues of said member.

275 Section 9. In the event fees and/or dues are either waived, increased, or decreased by  
276 the National Society, such act will automatically waive, increase, or decrease the amount  
277 collected by the State Society, or its chapters for payment to the National Society.

278 Section 10. Applicants elected to membership within sixty days of the end of the  
279 calendar year, and who have paid the initiation fee and annual dues prescribed herein, shall not  
280 be liable for the payment of dues for the year following their admission.

281 Section 11. The annual dues paid to the State Society, or any portion thereof, may be  
282 remitted by the State Board of Management in individual cases where the Board may deem  
283 such action justified; however, no general remission of dues shall be made for any reason.

284 **ARTICLE XII – PROPERTY**

285 Section 1. Any and all property(ies) whether the same be real, personal or mixed,  
286 including documents of whatsoever form, nature or kind, directly or indirectly, whether in the  
287 possession of the West Virginia Society or any of its Chapters or members shall be deemed  
288 solely owned by the West Virginia Society and controlled by the West Virginia Society  
289 Constitution and ByLaws. Any contrary individual claim of ownership of said property shall be  
290 void.

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292 **ARTICLE XIII – FISCAL YEAR**

293 Section 1. The fiscal year of the West Virginia Society of the Sons of the American  
294 Revolution shall begin on the first day of April and end on the thirty-first day of the following  
295 March. The fiscal year of each chapter shall be the calendar year.

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**ARTICLE XIV - AMENDMENTS**

297           Section 1. The Constitution may be amended by two-thirds vote of the members  
298 present and voting at an annual meeting of the Society, or a special meeting called for such  
299 purpose, provided the proposed amendment has been submitted in writing ten (10) days prior  
300 to the meeting day of such annual or special meeting and a copy thereof mailed to the  
301 Secretary of each chapter and to each member-at-large.

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**ARTICLE XV - ADOPTION**

303           Section 1. This Constitution shall be in force and effect upon adoption; and all Articles  
304 and sections of Articles in conflict herewith are hereby repealed.

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**ARTICLE XVI– TRUST AND ENDOWMENT FUND**

306           The Trust and Endowment Fund may be established by the State Society. It is a special  
307 fund to receive, administer and invest funds which may be donated to it. The donations may be  
308 donated for specific purposes according to the desires of the donor. It shall be administered by  
309 the Board of Management of the State Society. An annual report of the financial condition of  
310 the fund shall be presented each year to the Annual meeting of the West Virginia Society for  
311 the meeting’s approval.